**Minutes November 17, 2015**

**Ouachita Parish Health Unit – Community Room**

**1650 Desiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting was called to order and a quorum was met. Prayer was led by Mike Shipp.

**Adopt Agenda***:* AMotion was made by Mike Shipp and seconded by E H Baker to approve /accept the Agenda. Motion was passed unanimously.

**Adopt Minutes of October 20:**AMotion was made by Mike Shipp and seconded by Melba Sandifer to accept October Minutes with corrections made. Motion was passed unanimously.

**Board Members present:**

Dr. E. H. Baker,Thelma Merrells, Mike Shipp, Melba Sandifer, Terri Spence and Alisa Lear.

**Absent Board Members:** Lenard Chuck Halley, Lorraine Reed, Lekeisha Powell and Kathy Waxman

**Ownership Linkage-Recognition of Guests**: Laura Nettles - Families Helping Families.

**Northeast Delta HSA staff members**: Dr. Monteic Sizer, Delores Harris and Carlton Holmes

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action:** Dr. Sizer report the Faith Based Summit was held on Saturday, November 14 it was a multi denominational gathering and they had good attendance. Laura Nettles reported that there will be a Legislator round table discussion on December 1, 2015 sponsored by Families Helping Families it will be held on the Delta Community College campus.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS –**

**ED – Report Submitted 11/12/15 -** A Motion was made by Melba Sandifer and seconded by Terri Spence to accept the ED report as submitted. Motion was passed unanimously

**Financial Condition and Activities** –

*(With respect to actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in ENDS policies)* has not been exceeded. Motion was passed unanimously.

  **Budget 2016 – Ongoing issues being addressed**

 **Budget 2017 – submitted to DHH November 2015**

**Global Executive Constraint –** AMotion was made by Melba Sandifer and seconded by Mike Shipp to approve /accept the Global Executive Constraint as a policy that has been met and followed. Motion was passed unanimously.

**Treatment of Staff –** tabled will be addressed on December 8, 2015.

**Consumer Satisfaction Survey Results -** AMotion was made by Melba Sandifer and seconded by Lorraine Reed to approve /accept Unity of Control as a policy followed. Motion was passed unanimously.

**Communication & Support to Board -**Billing procedures will be presented to the board at the December 8, 2015 meeting by the billing director.

**BOARD –**

 **Strategic Priorities – no updates, priorities remain as written**

 **ED 6 Month Performance comments –** Board will get this done and meet with Dr. Sizer.

 **Holiday Schedule –** Christmas party will be held during December 8, 2015 meeting.

**2016 Meetings -**  continue to be held at Ouachita parish health unit in the Community Room**.**

**Board Management** –

 Performance Evaluation Format – ED & Board - Ongoing

 Board Development/ Parish Outreach

**MONITORING** -

Travel Forms for 2015-2016 due MONTHLY

Format of ED monthly report

***Information Requested by Board –***

Awaiting replies for New appointees and Renewal of current Appointments

We will receive a resignation letter from Chuck Halley, current obligations have restricted his attendance.

**Adjourn –** *Next Meeting –* ***December 8, 2015 -*** *Ouachita Parish Health Unit – Community Room, 5:30PM*